

**Traffic Management Plan**  
**51st State & Moondance Festivals**  
**5th & 6th August 2017**  
**Trent Park, Barnet.**

Trent Park  
Cockfosters Road  
London  
EN4 0PS

## Traffic Management Plans

Mad Husky Events Ltd will ensure their Traffic management provider supplies a full breakdown of all actions and positions including timings for the proposed traffic management and their involvement, once received these documents will replace this one and the Event Safety File will be updated.

The Combined Services Provider (CSP) shall be providing traffic management planning for this event at the request of the festival organiser Mad Husky. They have provided a document entitled, 'Trent Park Traffic & Stewarding 2017.' This first draft is currently under consultation and amendments are being made. The following however offers a summary of the proposed measures and should be used for guidance in lieu of the final documentation from CSP, expected imminently.

### Introduction

CSP has been working closely with Enfield Council to deliver safe traffic and stewarding to events held in Trent Park

Trent Park events offers members of the public the opportunity to enjoy activities (live music, Charity fun days, endurance running event) to name just a few.

These event will feature a variety of activities within the park.

CSP Ltd will provide safe, professional stewarding and external traffic management services.

CSP Ltd will provide safe professional car parking as required.

This working document provides an understanding of the road closures, traffic diversions around Trent Park and the management of vehicle movement during the event open times.

Location	Trent Park Cockfosters Road Enfield, Barnet, Greater London, EN4 0PS Snakes Lane Enfield Barnet EN4 0PS
Dates of Event	5 <sup>th</sup> August 2017/6 <sup>th</sup> August 2017
Opening Time of Event	11:00 – 22:00/10:00 – 21:00
Operational Dates	5 <sup>th</sup> - 6 <sup>th</sup> August 2016
Advanced Signage Date	N/A
Laybys Closures	N/A
Signage Install Date	5 <sup>th</sup> August 2017
Signage Removal Date	6 <sup>th</sup> August 2016
Type of Event	Live Music
Audience Profile	18+ 50/50 male female

## Event Information

Live open air event with live music

### • Objectives

The purpose of these objectives is to clearly set out the framework defined within the plan, to ensure that key areas of interest are duly noted.

These objectives are as follows:

- To minimise where possible disruption to all road users. This is the key objective and primary reason for such detailed traffic management planning.
- Public safety must be protected at all times, and the event must take all responsible, practical measures to ensure that the risk to life is minimised. This is also true for those people working at the event.
- Detailed plans of the parking areas, road closures and the restricted residential roads are included with this TMP.
- Ensure that the public highway is, in as much as is practical kept clear of unnecessary congestion.
- It is important that any event seeks to minimise its impact upon the local community. Therefore, this event will introduce a series of measures as detailed in the TMP that will seek to mitigate any adverse effects on the community.
- These will include road closures.

### Detailed Objectives

- Safe implementation and management of road closures and Parking
- Clear information and guidance given when required
- A safe and acceptable experience for all visitors
- Effective radio communications to combat any emergency
- Risks assessment production and adherence
- All car parks and road closures will be checked
- Any specific hazard reported and made safe for the operation
- Senior event staff will attend all necessary meetings prior and on the event day
- Key stake holders will receive a detailed debrief post event

**Operational Method**

**Event Management**

CSP will assign an experienced Event Manager to plan and execute the traffic management and car parking for the Found Festival (51<sup>st</sup> State).

**Traffic Operational Team**

Position	Staff Number 23
Manager	1
Event Control	1
Supervisor	2
CSAS	2
Chapter 8	14
Traffic Marshals	4

**Stewarding Team**

Position	Staff Number 15
Supervisor	1
Route stewards	6
Way finder stewards	3
Station Stewards	5

**Snakes Lane Team**

Position	Staff Number 7
Supervisor	1
Chapter 8 Traffic Marshall Snakes lane entrance	2
Chapter 8 Traffic Marshall Hockey club car park	1
Hockey club car park Stewards	3

**Sia Staff**

Position	Staff Number 2
Sia	2

**VIP Parking Team**

Position	Staff Number 4
VIP car park Supervisor	1
VIP traffic staff	3

## Staffing Roles

Role	Responsibility
Manager	Oversee the whole Traffic Management and Parking Operation, he would be the main point of contact and be available for SAG and EIT meetings.
Event Control	Direct liaison between the Event Control Room and the Manager on the ground.
Supervisor	Assist the Manager in running the different areas of the CSP operations and to take charge in his absence.
CSAS	Safety Accredited staff to facilitate the movement of traffic on the road closures with the accredited power to demand name and address for reporting purposes if the TRO is ignored.
Chapter 8	Accredited personnel with authority to implement and monitor road closures and traffic management signage.
Traffic Marshal	Trained to manage and direct traffic and parking internally.

## Deployment

When the team arrives on site they will report to the CSP Manager for their briefing and they will all be issued with a Radio, GI (General Instruction) and maps detailing the parking areas for event vehicles, prior to the commencement of their duty.

All staff will be in the correct high viz uniform provided by CSP. They will be given a full briefing about the event and their specific roles and responsibilities with regards to Health and Safety in managing the closures, vehicular flow, pedestrian movement and customer service.

CSP Ltd will provide the physical resources for the implementation of the traffic plan.

The process for implementing the parking and traffic plan will be followed as per Enfield Council's guidelines and will be managed by CSP's Event Manager Simon Freedman assisted by Business Manager Ben Burrows.

### Road Closure signage & no waiting cones

All signage will be in position and deployed prior to the closures being implemented.

All signage, Barriers and parking equipment will be collected post event after the road closures have been removed and the VIP car park is empty.

All parking equipment within the VIP parking area will be installed at least 24 hours prior to vehicle arrivals.

## Car Parking

- CSP will set out the VIP parking area prior to the event and operate as per client instructions.
- Vehicle Ticket holders only will be parked
- Pre and post event mini cabs are permitted to drop off their customers and a dedicated area will be set aside for this.
- A safe pedestrian route from the car park to the event entrance will be provided
- Car counts will be provided throughout the event.
- Any abandon vehicles will have a notice applied to the windscreen with advice how to recover their vehicle post event.

## Communication Process

Radio Control has dedicated radio coms with the road closures and the Event Manager on the ground.

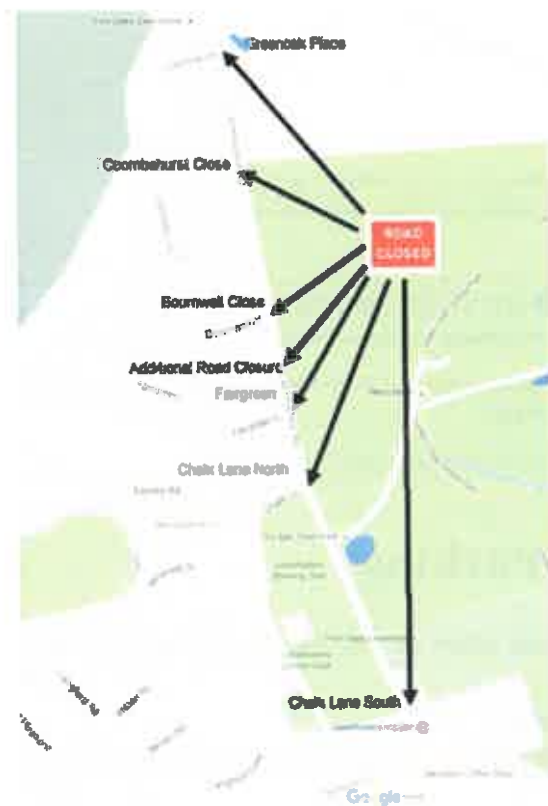
All other CSP locations will be in radio contact with control.

- Cockfosters Station
- VIP car park
- Hockey Club car park
- All Chapter 8 road closures
- CSAS staff
- Sla staff
- Snakes lane entrance
- Trent park main gate

CSP will provide all additional radios for their staff where necessary.

### Appendix 1 – Maps

Map 1



#### Chapter 8 Road Closures

Chalk Lane south	2 x CH8
Chalk Lane north	2 x CH8
Fairgreen	3 x CH8
Bourneville Close	2 x CH8
Combehurst Close	2 x CH8
Green oak Place	2 x CH8
Additional unstaffed closure shown	

### Map 2



Additional closure

### Map 3



#### Station staff

Station Supervisor	1 x SUP
Chalk Lane South	9 x CHS
CSAS	2 x CSAS
Sia	2 x Sia



**Map 5**



**Area for no waiting cones**

**Map 6**



**Temporary road closure if required**

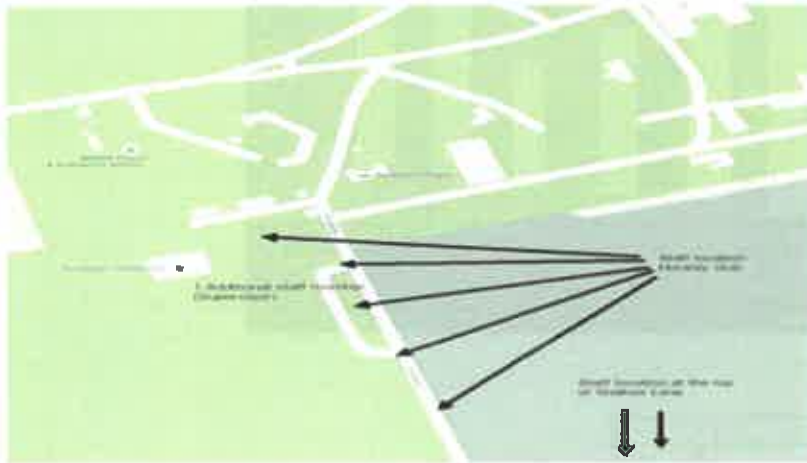


Map 7



Snakes Lane staff entrance

Chapter 8 staff Snakes lane 2 x CH8



Map 8

Snakes Lane Hockey club staff

### Map 9



#### VIP car park

VIP supervisor	1
VIP traffic marshals	9

MAP 10



VIP parking overview of public route

**Equipment list for traffic operation Trent Park**

No Waiting cones for Cockfosters Road and Snakes Lane	500
75mm traffic cones for Cockfosters no right turn & CH0 closures	30
Road closed for Cockfosters Road Closure and all temporary residential closures	10
No right turn sign	1
Road closures ahead	2
Traffic control ahead	1
Rope for car park set up	300 metres
Metal pin's and covers for temporary path in cricket field and VIP car park	110

VIP parking signage on corex	2
Event Entrance on corex small X size	7
Pedestrian Barriers for Cockfosters route from Station	70
Cab drop off	1
Bay numbers 1,2,3,4,5,6,7,	7
Wooden poles and angle for bay numbers	7

### Map 11 Road closure and Diversion Route

